

Board Briefing Summary

Student Recruitment and Enrollments / Student Activities and Services

Dean of Students

Our Commencement Ceremony on May 17th is looking like our largest yet. Regalia orders for participating graduates and faculty were due at the end of March. Numbers fluctuate as we near the date but we are anticipating about 400 walkers; last year's ceremony had 338 walkers. Graduation Week details, including the list of Graduation Week Events & Ceremonies are available at <https://www.hagerstowncc.edu/academics/graduation>.

- **Early College Degree Program Celebration**
Date: Monday, May 12, 2025
Start Time: 5:30 p.m.
Location: Kepler Performing and Visual Arts Education Center
- **Phi Theta Kappa Induction Ceremony**
Date: Tuesday, May 13, 2025
Start Time: 6:00 p.m.
Location: Kepler Performing and Visual Arts Education Center
- **WSCE and PALS Recognition of Accomplishments**
Date: Wednesday, May 14, 2025
Start Time: 6:00 p.m.
Location: The Kepler Performing and Visual Arts Education Center
- **Honors Convocation**
Date: Thursday, May 15, 2025
Start Time: 7:00 p.m.
Location: The Athletic, Recreation and Community Center (ARCC)
- **Graduate Commencement Rehearsal**
Date: Friday, May 16, 2025
Start Time: 4:00 p.m.
Location: The Athletic, Recreation and Community Center (ARCC)

- **Alumni Welcome Party**
Date: Friday, May 16, 2025
Start Time: 5:00 p.m.
Location: The Athletic, Recreation and Community Center (ARCC)
- **Barr Construction Institute Graduation Ceremony**
Date: Friday, May 16, 2025
Start Time: 5:30 p.m.
Location: D.M. Bowman Family Workforce Training Center (BTC)
- **Commencement Ceremony**
Date: Saturday, May 17, 2025
Start Time: 9:30 a.m.
Location: The Athletic, Recreation and Community Center (ARCC)
- **May Nurses Pinning Ceremony**
Date: Saturday, May 17, 2025
Start Time: 1:00 p.m.
Location: Kepler Performing and Visual Arts Education Center
- **May Health Sciences Pinning Ceremony**
Date: Saturday, May 17, 2025
Start Time: 1:00 p.m.
Location: The Athletic, Recreation and Community Center (ARCC)

Registrar

Below are the number of students who applied to graduate in May or August (note that this is different than those who plan to participate in the May 17th Commencement Ceremony).

Spring 2025 *494 applications (2024 - 447 applications)
Summer 2025 * 68 applications (2024 - 61 applications)

- 474 total unduplicated students who have applied for at least one credential
 - (20 students are eligible for a second credential or double-major)
 - An increase of almost 50 students compared to last year's April report
- 54 Early College students anticipated to graduate in Spring, with a few additional as summer graduates.
- 15 students who are Veterans or Active Military, an increase of 9 from last year.
- Breakdown of the 494 credentials being awarded:

- 424 Associate Degrees
- 18 long term certificates
- 45 short-term certificates (mostly truck driving)
- 6 letters of recognition

Registration & Student Support

Pathfinders for Autism Training

On April 1st, the CARE hosted a training conducted by Pathfinders for Autism with a total of 65 faculty and staff. This training session focused on working with neurodivergent students and provided practical strategies and tools for working with students to create an inclusive and support learning environment for all.

Faculty and staff shared that even though they very familiar with people with autism, and some even have family members with ASD, they still learned several things from Neal Lichter, Program Director with Pathfinders for Autism.

Pathfinders for Autism was established in 2000 by parents of children with autism seeking to educate and train the community to support and improve the lives of individuals with autism and their families throughout the lifespan. This organization has grown to be Maryland's largest autism organization.

This is Neal's fourth time visiting campus to provide this training.



Athletics

Baseball – The season is in full swing and the team is currently 23-8 going into the weekend (4/5-6/25) and are ranked 3rd in Region 20 Division II with 25 games left to play in the regular season.

Softball – The softball team is also mid-way through their season with a record of 6-14. Unfortunately, we have had some injuries to the team and have limited depth at the pitching position, but the team is hitting well and remains competitive in their games. They have 14 games left in the season before playoffs begin.

Men's and Women's Outdoor Track and Field – The season began on March 21st and the teams have competed at two meets so far; University of Richmond, and Bridgewater College. They travel to Towson University on 4/4/25. We have had some standout performances at these meets. At Bridgewater College on 3/29 Hagerstown CC finished 1st 2nd and 3rd in both the men's 100 and the men's 200. We were the only community college competing in a field of 4-year school athletes!

Golf – Our Golf team is off to an excellent start! Both individually and as a team. They opened their season with a home match at MD National. As a team we finished second by two strokes to Anne Arundel CC. Individually Austin May won the match shooting a 76. The next top finishers placed 6th, 7th, and 10th. The team won the second match of the year at College of Southern MD, beating Anne Arundel by 4 strokes. Individually, our top 5 golfers shot 80, 80, 82, 87, 106.

Career Development, Internship and Job Services

Internships

Ten for-credit internship applications meeting eligibility requirements have been received for the summer semester. Applicant degree programs include: Business Administration, Cybersecurity, Digital Forensics, Electrical Engineering Technology, Human Services, and Substance Abuse Counseling.

Career Closet

The Spring 2025 Career Closet Pop-Up Shop event was held March 18, 19 and 20 in the Student Center, Upper Dining area. There was a total of 222 visitors and 594 items distributed. Students had the opportunity to select up to five free items each day. Students shared the following feedback regarding appreciation and how they will benefit from the items they selected:

I did not have any dress pants for my upcoming interview, this was helpful for get the pants and not having to pay for them.

Thank you so much for this opportunity to look good this Spring. I feel myself feeling better about what I will wear for work attire and interviews.

In the fall of 2025 semester, I plan to pursue an internship and graduate at the end of the semester. These items are a huge blessing and very much appreciated. Thank you!



I will have plenty of outfit options for job interviews, and now have the opportunity to incorporate my own style in my uniform for my future career as a victim advocate!! It's so

awesome we get to have something so efficient and helpful for our futures. 😊

I can wear these items to job interviews and church as well. I really appreciate the availability.

I am a single mom and this helps me a lot with business clothes... thank you!

It's very helpful to get things that I need in everyday life without worrying how much should I spend on it. Thank you to all the people who donate items every semester and thank you to the volunteers who put this all together.



Career Expo

The Washington County Career Expo held on March 28th was another huge success! In addition to the Career Expo showcasing 120 vendors that included local employers, local 4-year colleges, and workforce development organizations; this event also included the HCC Open House, which featured 50 HCC tables that offered information and resources about HCC programs, services, and job opportunities. Overall, there were over 1,500 participants at the event, which included over 1,300 event attendees and approximately 250 representatives. Of the 1,300 event attendees, 300 were WCPS students that came by bus from each of the 12 county high schools. Event attendees included: 23% high school students; 16% HCC students; and 61% general public job seekers.

While it is early to know detailed outcomes that will result from the event, there was great energy and engagement between vendor representatives and attendees. Here are a few outcomes from the Vendor Participation Survey that are noted to-date:

- 33% of employers anticipate hiring from the event.
- 55% of employers met with 21 or more job seekers.
- 33% of employers solicited applications for job opportunities.

Here are a few highlights from the vendor survey responses regarding their biggest benefits of participating at the Career Expo.

Getting our agency out there to promote awareness and share job opportunities.

The opportunity to speak to high school students, HCC students, and community members at one time.

Connecting companies with job seekers.

Good access to those interested in apprenticeship and “blue collar” roles.



Credit Curriculum Development and Teaching and Learning Matters

Academic Division News

Promotion & Tenure

Promotion and Tenure letters of recommendation have been submitted for approval by members of the Board of Trustees.

Emeritus Faculty Designation

Associate Professor, Joseph Mason, has been nominated by the Faculty Assembly. Associate Professor Mason received a letter of support from the VPAASS, which was presented to the President.

Adjunct Faculty of the Year

On, Friday, March 28th, the Academic Divisions celebrated all of the adjunct nominees and the adjunct of the year, Tim Fisher, from the BSH Division. Nominees from other divisions were: BT – Robin Dickerson, DEALS – Connie Garcia, EM – Charles Witt, HU – Amanda Chestnut, HS – Katie Steger, and NUR – Amy Henesy.

Faculty of the Year

Faculty have selected Associate Professor, Kate Benchoff, as faculty of the year. Kate will provide the speech at Honor's Convocation.

Open House and Washington County Career Expo

On Friday, March 28th, HCC held a combined Open House and Career Expo that was well attended. There were over 1,500 visitors which 300 of those were students visiting from WCPS.

Phi Theta Kappa

Two of our PTK officers and All-Maryland Academic Team Members, **Scott Petty** and **Thomas Weidmyer** (who were present to meet the board back in January), have been awarded two of PTK's national scholarships.

Scott has been recognized as 2025 New Century Transfer Pathway Scholar after receiving the second-highest score among all applicants in the state of Maryland. He will be recognized at our upcoming Middle States regional conference and will receive his award, including a \$2,250 scholarship, at the Phi Theta Kappa's Presidents Breakfast held during the AACC Convention in Nashville on Tuesday, April 15, 2025.

Thomas has been named a 2025 Coca-Cola Academic Team Gold Scholar and will be recognized at our upcoming national conference (he will literally be walking on the national stage!), PTK Catalyst, in Kansas City for the April 2-6 convention). Thomas has been awarded a scholarship of \$1,500.

Both Scott and Thomas were among around 2,100 competitive applicants and received some of the highest awards available. They were recognized at Catalyst.

Alicia Drumgoole, Stacy Reikowsky, Jess Baker, and Dawn Schoenenberger were recognized as the Distinguished PTK Advisor Team at Catalyst.

Conference Attendance (April 2-6): There were 11 students and 3 advisors that attended the Catalyst Conference in Kansas City, MO. Students and advisors attended a variety of events and activities throughout the weekend focusing on leadership, scholarship, and successfully running your Chapter.

Annual PTK All-Maryland Academic Team Recognition Dinner:

Wednesday, May 7, 2025, at 5:30 p.m.

Turf Valley Resort Conference Center, Cameo Ballroom

2700 Turf Valley Road, Ellicott City, MD

Reminder for Events

Graphic Design – Photo Students from both HCC and BISFA program will have a joint Photography Exhibit on April 3, at the Washington County Arts Council. “Portraits of Those Who Inspire” (announcement attached)

Graphic Design, Interactive Design and Game Development, and Web Site Development Concentrations host their Portfolio Review: Thursday, April 17, 5-7pm
ATC 132

Art Showcase: Thursday, April 24, 4:30-7:30pm (Kepler Lobby and Black Box)

This will include work created in our studio arts classes, performances from our music ensembles, as well as work created in courses across the English and Humanities division.

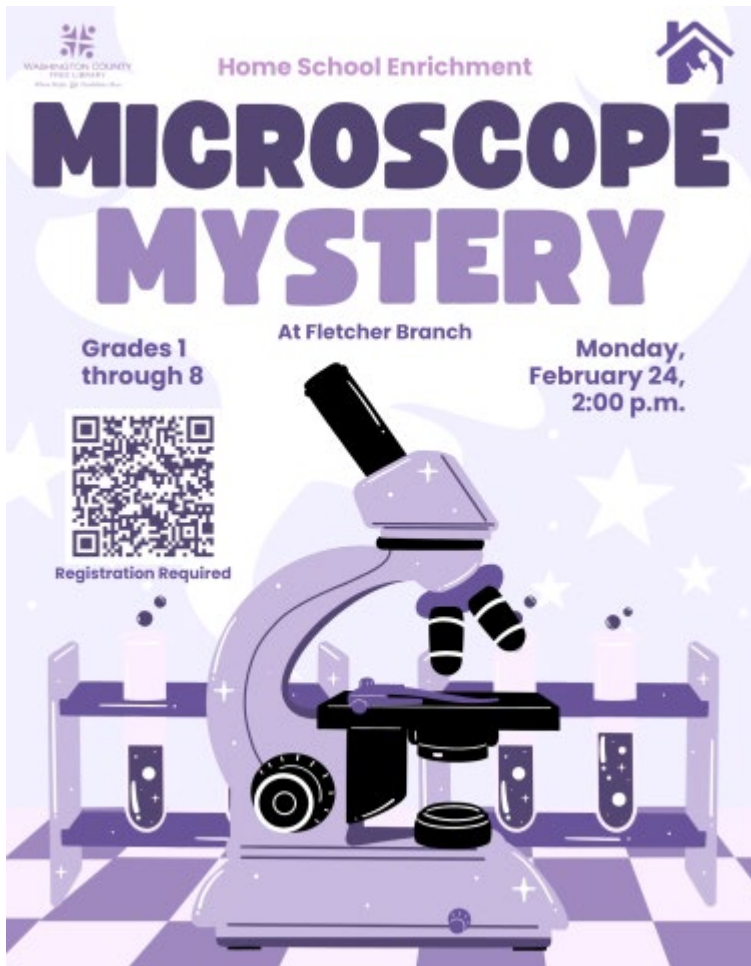
Spring Musical (Anything Goes): Friday-Saturday, April 25-26, 7-9pm and Sunday, April 27, 2-4pm. (Kepler Theater)

Dance Recital: May 2, 7-9pm (Kepler Theater)

Faculty Highlights from March 2025

Kathy Fike, Instructor of Health Information and Management Program. Kathy passed the certification test for Registered Health Information Administrator (RHIA) through the American Health Information Management Association (AHIMA).

Cindy Blank, Professor of Biotechnology. Lead the Microscopy Mystery activity at the Washington County Free Library for a tween group of homeschool students. Six biology students volunteered to help with this activity. The homeschool students figured out who kidnapped Helix the dog based on hair, fiber, and fingerprints. The library has a set of microscopes. Cindy will continue to work with the Tween Librarian to develop more lessons so that the microscopes are used more. Everyone involved had a lot of fun.



Stacey Reikowsky, Assistant Professor of History. She is also a PTK advisor and would like to share a few updates.

PTK officers and All-Maryland Academic Team Members have been awarded PTK's national scholarships.

- Scott Petty has been recognized as 2025 New Century Transfer Pathway Scholar after receiving the second-highest score among all applicants in the state of Maryland. He will receive his award at the PHI Theta Kappa's Presidents Breakfast held during the AACC Convention in Nashville in April. This award includes a \$2,250 scholarship.
- Thomas Weidmyer has been named 2025 Coca-Cola Academic Team Gold Scholar. He will be recognized at the April National Conference. He has been awarded a \$1,500 scholarship.

The PTK advisor team of Alicia Drumgoole, Jess Baker, Dawn Schoenenberger and Stacey Reikowsky have been selected for the 2025 Distinguished Chapter Advisor Team Award. They have been invited to April's Catalyst conference to be recognized for their hard work.

Ten PTK officers and members and PTK advisors will be attending

- Regional PTK conference, Middle States Region in Somerset, NJ from March 7-9.
- National PTK Catalyst conference in Kansas City from April 2-6.

Master Classrooms

Danny Webber, Professor of Music and Humanities, Master classroom completed for Mus 102, The History of Jazz

Shannon Cameron, Assistant Professor of Exercise Science and Health, Master classroom completed for PED 241, Diversity and Cultural Issues in Sport and Athletics.

Margaret Yaukey, Assistant Professor of Art.

- 4th Annual BISFA Senior Exhibition will be held in the Kepler Gallery on March 21st from 6-8pm. Many BISFA students have chosen HCC in greater numbers because of this exhibition.
- Many Visual Arts and Graphic Design and Technology professors have participated in the 3rd Annual HCC/Wilson College faculty show.
 - Amanda Miller and Margaret Yaukey collaborated on work which combined sculpture and poetry.
 - Audra Martenot showed photographs.
 - Sara Swacina showed paintings.
 - Jordan Canon showed Digital Painting and Drawing works.
- She would like to acknowledge Heather Barnhart, Student Activities Coordinator, in her commitment to students and faculty, by bringing them together in various activities. **Eric Schwartz, Associate Professor of Political Science/International Relations, Audra Haddock Martenot, Assistant Professor of Digital Media Communications, and Assistant Professor Yaukey** attended the recent all-campus trip to DC that Heather Barnhart organized. It was not organized as an art specific trip, but Students went to Museums and Galleries during this DC trip, which enforces real life examples of topics and subjects that students see in their course. Everyone on the trip had fun. Thank you, Heather for doing all that you do for HCC students.

Workforce Solutions and Continuing Education

- WSCE continues to award scholarships to workforce development students via several different grants including:
 - MHEC's Workforce Development Sequence Scholarship funded 59 students for a total of \$42,000
 - Rural Maryland Grant funded 71 students for a total of \$91,151
 - The Radcliffe Foundation Grant funded 16 students including individuals in the Career Readiness program for a total of \$16,623
- ***WSCE Allied Health***
 - WCPS CNA/GNA completed Clinicals in February with 100% pass rate. Students are scheduled for Credentia Skills exams May 5th and 12th.
 - Massage Therapy curriculum developer is currently working on course descriptions and textbook selections. The anticipated start date is January 2026. Facilities renovated CPB 164 to relocate the Medical Assisting program. CPB 161 was also renovated to become the new Massage Therapy program classroom and open clinic.
 - HCC/Washington County DES Paramedic program agreement has been updated to meet the requirements for accreditation. Review with WCDES is underway.
 - Paramedic program will offer 5 open enrollment seats to be filled by students not affiliated with the WCDES. All students in the program will be charged tuition that can be funded through employers or scholarships and grant opportunities.
 - Asian American Center of Frederick hybrid Medical Assisting contract training has been postponed due to grant funding freeze. The program will now be offered in June 2025. WSCE will add an open enrollment MA cohort to begin in April 2025.
 - CNA/GNA Off Campus Coordinator, Rick Beacham, is currently teaching a cohort of CNA/GNA students for the Asian American Center of Frederick contract training.
 - Nurse Refresher begins April 7th with 8 students. We are working to hire additional instructors for this program to increase offerings in the future.
 - Clinical Contract Coordinator, covering Allied Health, Health Sciences, and Nursing divisions begins on April 14th.
 - WSCE Allied Health will be combining pinning ceremonies with Health Science Division.
- ***Summer Youth Programs Formally College for Kids:***
 - The Summer Youth Program registration is going well, with seven full classes and six classes with only a seat or two remaining.
 - Classes in theater, computers, technology, and robotics are highly popular with the students as registration is the highest within those classes.
 - Discovery Academy, aimed at high school students, expanded this summer to include business and criminal justice and back by popular demand is blacksmithing.

- College for Kids program expanded this summer to include first grade, and registration is going well for these classes.
- ***Personal Enrichment:***
 - Students from Personal Enrichment are registering more and more with new classes being offered. Registration for nature photography and new history courses is being met with full classes, an increase from years prior.
 - Our students interested in travel will take part in a trip to Annapolis on a May Day excursion.
 - With the precedent success of cross-listing classes with the arts department, talks will begin with the humanities department to cross-list some writing courses for students.
- ***Business, Certification and Licensure:***
 - We partnered with the Hagerstown Housing Authority to offer career readiness courses at their Parkside Community Center. Classes started April 1.
 - Problem Solving Training for Parker Plastics starts April 11.
 - The International Women's Day event in partnership with Prime Time for Women saw almost 80 people on campus to celebrate over 2-days.
 - Our Nonprofit Management course had 12 people attending across the various classes.
 - SEK has added additional dates to their contract. They will be on campus May 5-7, 14-16, 19-21 and June 26 for tax training.
 - We've hired several new instructors, Lisa Dougherty for Advanced Grant Writing, Amanda Burkett for Vet Assisting and Tara Sargent to teach as part of our Management Bootcamp program.
 - A ParaProfessional course is slated to begin in the fall. The open enrollment course will also accommodate the Integrated Education and Training Program (IETP) from the PALS office. A curriculum developer and instructor has been identified, and funding for curriculum development is being funded by the Rural Maryland Grant.
 - We are currently in the process of developing a customized training for Pennland Pure in Hancock. They're looking to offer leadership and soft skills training to their management staff.
 - We will start an AI course for small businesses this fall. The course will focus on practical uses of AI tools to streamline tasks, create content and make better business decisions.
 - All workshops for the Nonprofit Symposium: Catalysts for Community on May 2 have been chosen. The keynote speaker will be Wendy Wolff of Maryland Nonprofits. She'll share insights on building vibrant workplaces.
- ***Transportation/Trades/Tech:***

- Under the Rural MD grant, we have started another CDL class with ACM in Cumberland; working on the process to donate older training vehicle (bus) to ADM so they will have a self-sustaining program.
- PALS started an IETP for transportation pathways with nine participants; students will go through forklift and CDL truck driver training.
- HCC instructor attended reserve fire engine training with Washington County EMS last week; currently have an EMS student in day trucking class.
- Training held at Parker Plastic for forklift and aerial lift train-the-trainer programs.
- QuickBooks in-person training is back with classes starting on April 1.
- Motorcycle Safety season is running well with classes filled in to June; new motorcycle purchased.
- Assisted in submitting a grant for Maryland Labor related to skilled trades; letter of intent submitted for 2026 ARC grant for equipment primarily at Bowman training center; quotes forwarded by grants for next phase of 2025 ARC application for transportation.
- Barr Construction Institute graduation for Year 4 Registered Apprentices will be held on Friday, May 16. Dr. Ohl-Gigliotti is forming a planning committee for the event that will feature beer and BBQ at the new Northern Avenue center.
- Drawn to Fire and the winner is...Kelly Nguyen from WCPS:
<https://localnews1.org/artistic-talent-shines-at-hcc-competition/>



College Advancement

- Events:
 - Reminder for the Planned Giving: Lunch & Learn event on Monday, April 21st at 11:00am, CPB 211/213

- Save the date – President’s Circle Dinner on Monday, June 23 at 5:30pm, STC 181/182
- Save the date – 1946 Society Brunch on Friday, September 19 at 10:00am, Location TBD
- Tyler Nedimyer will be leaving his role as Operations Coordinator, with his last day at the College being April 11. Tyler has been with HCC since October 2018, previously serving as the Academic Systems Specialist, and joined College Advancement in October 2023. We are truly grateful for Tyler’s support and contributions during his time with our office and appreciate all he has done for the Foundation.

Alumni Association

The following events are upcoming for the HCC Alumni Association, and we invite you to join us:

RED, WHITE, AND BLUE CONCERT SERIES: The HCC Alumni Association is pleased to announce the following concerts that will be held this summer in the HCC Alumni Amphitheater as part of our HCC Alumni 20th Annual Red, White, and Blue Concert Series:

Sunday, May 18, 6:15 p.m. – The U.S. Army Six String Soldiers

Sunday, June 1, 3:00 p.m. – The U.S. Navy Commodores

Sunday, June 15, 3:00 p.m. – The U.S. Navy Sea Chanters

Thursday, July 3, 6:15 p.m. – The 229th Army Band

Saturday, August 16, 6:15 p.m. – The U.S. Air Force Celtic Aire

Friday, September 19, 6:15 p.m. – The U.S. Army Blues Band

This year marks the 250th Anniversary of the U.S. Navy, and we are fortunate to have their premier choral group, **the U.S. Navy Sea Chanters, performing on June 15 at 3:00 p.m. at the Amphitheater.** The Navy leadership had originally told us they were only sending the Sea Chanters to “very large venues this year, where they would get the most attention as they are in great demand for the anniversary year.” Then, they informed us later that they had selected HCC to be one of their host sites.

This year’s concerts will be dedicated to the memory of Colonel Ronald “Wayne” Taylor, a longtime HCC alumnus who helped found the Alumni Red, White, and Blue Concerts and who passed away earlier this month.

Other exciting events this summer:

CRUISE PREVIEW: The Alumni Association will hold a **Cruise preview on Saturday, May 3, 2025, at 10 a.m. in the HCC Career Programs Building, Room 211 & 213** to learn more about the upcoming Alumni & Friends Cruise to experience New England and Canada in autumn glory on Royal Caribbean’s Vision of the Seas, October 9

to the 18, 2025. Join us to learn more about this great trip that will benefit the HCC Alumni Scholarship Fund. To date, we have signed up 12 people for this trip and have yet to preview it.

BOD MEETING: The next **HCC Alumni Board of Directors Meeting will take place on Thursday, June 12, 2025, at 6:30 p.m.** in the Student Center, Room 182.

ANNUAL PICNIC: The **HCC Alumni & Friends Fourth Annual Picnic** will be held this year at Smithburg's Veteran's Park on **Saturday, July 12, 2025, at 1:00 p.m.**, and you and your significant other are invited to join us for a delicious catered meal and time of fellowship and games.

THEATER OUTING: The Alumni will be hosting a theater outing and luncheon at the Totem Pole Playhouse on **Saturday, August 23, 2025, at noon** for lunch on the grounds followed by watching the musical performance of "Beautiful," the Carole King story. Tickets are \$59 each and limited. To order tickets, call the Alumni Office at 240-500-2346.

GOLF TOURNAMENT: Friday, September 12, 2025, join us for our bigger and better 32nd Annual HCC Alumni & Friends Golf Tournament as we merge the former ABC Golf Tournament (HCC's Barr Construction Institute) into the Alumni event to do two tiers of Golf fun at Beaver Creek Country Club beginning with **Tier One at 8:00 a.m. and Tier Two at 1:00 p.m.** Tournament Admission is \$150 per player and promises to be a wonderful day filled with lots of golfing excitement. Watch for more details to follow.

BINGO: The HCC Alumni Booster Club will host their first event, a **Bingo, on Sunday, October 5, 2025, with doors opening at 10:30 a.m. at the Elks Club on Robinwood Drive.** It features 20 regular cash games, specials, the chance to win great raffle prizes, tip jars, a yummy chicken dinner, and much more. Tickets are \$45 each, and we encourage you to help us sell tickets, play, and assist us in supporting athletics at HCC as we raise money to build the HCC Alumni Booster endowment in the HCC Foundation. All proceeds will benefit the Alumni's HCC Booster Athletics Necessity Fund.

ALUMNI & FRIENDS CRUISE: The 2025 HCC Alumni & Friends Cruise will set sail to experience autumn in New England and Canada on **October 9, 2025, from Baltimore, MD, and visit ports in Boston, Massachusetts; Saint John, New Brunswick, Canada; Sydney, Nova Scotia, Canada; and Halifax, Nova Scotia, Canada and return to Baltimore on October 18.** The group will sail on Royal Caribbean's ship, The Vision of the Seas. The trip includes transportation from HCC to the port of Baltimore and back on a motorcoach, all taxes and port fees and daily gratuities, pre-cruise departure information sessions, onboard lodging, meals, and entertainment. Rates start at \$1,288.33 per person (based on double occupancy). For more info, call the HCC Alumni Office at 240-500-2346 or travel agent Wayne Keefer at 240-643-6735.

David W. Fletcher Incubator + Labs

- Spark Innovation and Growth Conference to be held May 6, 7 and 8.
 - May 6th, 2025; 5:00-8:30pm- Sip, Sparkle, and Soar- Find Your People, Find Your Power:
 - May 7th, 2025; 5:00-8:30pm Spark After Dark- Vendors, networking and workshops
 - May 8th, 2025- day 8:00am-2:00pm- Light Your Spark. Vendors, networking and workshops
- Special Secretary Maria Martinez of the Governor's Office of Small, Minority & Women Business Affairs will be our Keynote Speaker on Thursday, May 8th
- Speaking at Clear Spring High School on Friday, April 4th
- In the final stages of building an app for our incubator members to track progress through the program
- Met with Meritus regarding the renting of lab space. Sent proposal and feel hopeful they will rent the space starting July 1.
- Holding a 2 ½ day workshop for 12 incubator members called "Finding Your Customer" April 16-18.

Public Information and Marketing

The PRM Office received a Bronze Paragon Award from the National Council for Marketing and Public Relations, for the category of social media/online marketing campaign. Beth Kirkpatrick and Abby Humbel received the national award during a recent conference in New Orleans, where Abby was recognized as one of seven finalists for the national Rising Star Award. Last fall, she was recognized as the winner for district one. NCMPR represents college communicators at two-year colleges across the country.

Grants Development
April Board of Trustees Report
Updated 4.7.2025

I. PROPOSALS

IN DEVELOPMENT

ASCP Medical Laboratory Science Program
Washington County Gaming Commission
FY26 Adult Basic Education Continuation Grant

DEADLINE

April 11, 2025
April 30, 2025
May 12, 2025

AWARDED FY25

MHEC Campus Security Grant	\$52,500
Consolidated Adult Education and Family Literacy Services	\$529,527
Washington County Hotel Career Expo	\$10,000
Swipe Out Hunger	\$3,000
MD Food Pantry Capacity Grant	\$6,300
Fletcher Incubator + Labs	\$100,000
BHA MD Pilot	\$211,000
First United Community Dreams Foundation	\$1,000
Total Awarded FY25	\$913,327

AMENDING

MD Behavioral Health Administration – no-cost extension
Rural Maryland Council – matching funds

SUBMITTED AND PENDING FY25

NSF Epixego Sub	\$2,000
Ameriprise Financial	\$20,000
ARC GEAR UP	\$260,110
HOOD/NSF Bio Experiential Learning Sub	\$0
Nora Roberts Foundation – Hedge Apple	\$2,970
Road to Careers – CTOOLS	\$500,000
Calvin K. Kazanjian Economics Foundation	\$7,500
ARC Preliminary Proposal – Bowman Equipment	\$197,331
Total Pending	\$989,911

DECLINED FY 25

TEDCO Equitech	\$164,240
AACC AWMH Metallica Cohort 6	\$75,000
Charitable Gaming Commission	\$10,000
DOL WORC	\$1,458,378
MD DLLR Digital Equity Subgrant	\$499,000
Total Declined FY25	\$2,206,618

EXPLORING

NSF Advanced Technology Education
Library Funding – Loaner Laptops
ARCC Emergency Preparedness – Generator
Arts and Humanities
Hunger Resources
Entrepreneurship
Honors Program
ECON research
BIT/CARE Training
Student-led Community Gardening
D.M. Bowman Center Equipment
Human Exploration Rover Challenge

Laurie Montgomery
Kendra
Eric/Rick
Dana
Heather/Jennifer
Maureen
Alicia/Stacy
Corey/Stacey
Jaime/Eric
Jane
Theresa/Jack
Ed Bass

REPORTING

Title III APR
MD BHA Pilot – Quarter 2 Report
SGEF Cyber Range – Quarter Report

4.11.25
4.30.25
4.30.25

HOLD (For Future RFP Cycle)

1. TEDCO Equitech
2. Rural MD Council
3. USDA Rise
4. ETA Cybersecurity Upskilling Initiative
5. NEH [Humanities Connection](#)
6. AACC/All Within My Hands
7. DOE Basic Needs
8. Hunger Free Campus Grant
9. Maryland Space Grant Consortium

April 2025
April 2025
April 1, 2025
April 2025
June 2025
June 2025
August 2025
Sept. 2025
Nov. 2025